



14<sup>th</sup> May 2021

Dear Parents/Carers

**YEAR 12 & 13- PARENT CONSULTATION EVENING**  
**Thursday 13<sup>th</sup> January 2022 – 17:00 - 20:00**

We are pleased to invite you and your son or daughter to our virtual Year 12 and Year 13 – Parent consultation on Thursday 13<sup>th</sup> January 2022. The intention of this event is for you and your child to discuss their progress and engagement with the year 12 and 13 subject teachers.

The event will run from 17:00 – 20:00 using the system called 'Edulink One'. Edulink is an easy to use system that enables parents and carers to book appointment times with their child's teaches and it fully automates the process of holding video call meetings. Edulink can be accessed online or using the Edulink One app which can be downloaded on most devices.

We will be releasing appointments for booking on 7<sup>th</sup> January 2022 and booking will close on 13<sup>th</sup> January 2022 at midday 12.00 pm.

Parents and carers will also be able to meet with Mr Hewlett (Head of Sixth Form) and Mrs Foley (Pastoral Support Manager) to discuss any additional concerns that go beyond the subject teacher, however, please be aware that there are a limited number of appointments slots available.

We have limited appointment times to 5 minutes each to ensure that all of our parents and carers have the opportunity to meet with their child's teachers. At the end of the 5-minute appointment, all meetings will automatically end.

All of the necessary log in details will be sent to you separately from 'Edulink' and the User Guide is attached. Please check your inbox/junk/spam folders for the email, and contact us if you have not received these by the time booking goes live.

Yours faithfully

Mr Hewlett  
Head of Sixth Form

**Hylands School**

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